

Sunday, August 2, 2020 7:42 PM

**Meeting Notes 8/3****• General / Announcements**

- Weekly Quote: There will be obstacles. There will be doubters. There will be Mistakes. But with Hard Work, there are NO limits. - Michael Phelps
- July was an historic revenue month for company. \$14,441,600.37 in revenue. Amazing job by

- COVID Update - MD now requires masks while working out... Need to start schedule planning for Back to distance learning.

- SafeWay - See notes from meeting, Dental (separate meeting to discuss before our Friday AM call), URL / name.

- [REDACTED]

- Ashley Church (costal HR) will be here 2pm on Thursday. Mostly working with Amanda

- Tropical storm - Looks like tomorrow mid-day. Lots of wind and rain 3-5 inches. Make sure loading dock pump is on.

- Side meetings still to schedule: review last week's meeting notes

- Companywide Quarterly meeting 1 week from Wed.

- Going to do a general update on where we are with goals and sales YTD

- Then focus will be on a couple specifics topics

- One being sales and one being compliance as of now.

- VAWD push, PPE (others are transitioning to this), Credit restraints.

- Bill C issues of stirring the pot.

**● Schedules:**

- Travis and Amanda working from home while moving today. Travis has had a stomach infection of some sort.

- Taylor out Thursday / Friday, Jenna Friday and Holly out Friday / Monday

- If traveling on a plane we need them to work from home for two weeks before coming back in office. Or get a negative test

- Kenzie last day Friday. Any plans?

**● Sales / marketing -**

- All / Other

- inquiries through our website. Need to make sure we have a set process on who is doing what with them. - Lots of late New Customer Signup from the website later Friday

- PPE bid for Federal Resources. Anything from Mike?

- Going to be starting a 6 month marketing push with help from MH Media strategies.

- Need to finalize next steps with Redmond reps and Chad / DD

- Internal Sales / Account managers

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- Miami / Hospital

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**● Compliance**

- Blvd peds to get started this week

- PDP -

**● Accounting**

- Any issues with our first round of ACH pulls?

- Separate meeting for HIV cash flow

- PDP -

**● IT**

- Sameer will be big help with ERP and other non-Cards projects. Planner, CRM.. Says he's heard great things about Acumatica

- PDP -

**● Purchasing**

- Pars review and next steps

- PDP -

**● Processing**

- Meg back in office next week part time?

- PDP -

**● Warehouse**

- Request refund for huge Gentek shipment that arrived late

- PDP -

**● HR**

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GOVERNMENT  
EXHIBIT

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